

# HILL RESERVE ALUMNI CHARITABLE ASSOCIATION

## FUNDING APPLICATION

The Hill Reserve Charitable Association (hereinafter, referred to as “Donor” or “Hill RACA”) is a 501(c)(3) non-profit organization established in 2016. Contributions are provided by local businesses, alumni members, service members and their families for the purpose of assisting our United States Air Force (USAF) families to cope with financial difficulties.

If you are a USAF Reserve member or an immediate family member (defined as the spouse or dependent child of a Reserve member) or a USAF Reserve Retiree, you may apply for a grant in an amount up to \$500.00, which grant funding may be used only to meet urgent needs in an emergency situation. Examples of “urgent needs” include the following:

- Living Expenses
- Emergency Travel
- Funeral Expenses
- Medical/Dental Expenses
- Child Care
- Moving Expenses
- Miscellaneous Expenses

To be eligible to receive grant funding from Donor, an applicant (“Applicant”) must meet the following criteria:

- be a current USAF Reserve member, spouse or dependent age child of a USAF Reserve member or a USAF Reserve Retiree;
- be in good standing with your unit; and
- have an emergency financial need.

Grants are considered on a case-by-case basis based on available funding and HRACA guidelines, and must be accompanied by an accounting that shows, in reasonable detail, a calculation of how you arrived at the amount you are requesting. Prior to receiving funding, an applicant must complete this form and the Funding Agreement to be provided to Applicant if funding is to be provided. Funding will be provided in the form of a grant, and there are no repayment requirements.

**CONTACT INFORMATION**

Name (Last, First, Middle) \_\_\_\_\_

Rank \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Marital Status: \_\_\_\_\_

If Married, Spouse's Name: \_\_\_\_\_

Number of adult family members living in household: \_\_\_\_\_

Number of minor children living in household: \_\_\_\_\_

**ORGANIZATION INFORMATION**

Home Station/Unit's Name \_\_\_\_\_

First Sergeant's Name and Phone Number\* \_\_\_\_\_

\_\_\_\_\_

\*I understand that by providing contact information for third parties, I am authorizing Donor to contact any or all of these third parties for the purpose of verifying my provided information or obtaining additional information related to this application.

## **Details and Background Information**

I am seeking a grant for the following purpose:

The amount I am seeking is \$ \_\_\_\_\_. (Per Hill RACA's policies, funding limit is \$500.00).

I arrived at the above amount, based on the following calculations:

(You may attach additional documentation to this application—for example, copies of invoices, utility bills, medical bills, and other similar documents you believe will help Hill RACA in verifying the nature and extent of your emergency expenses.)

Additional information:

(Use the above section to provide any additional explanation that you believe will help the Hill RACA to better understand your needs and circumstances. Limit 1,000 words.)

By completing and submitting this Application, I understand that I am attesting as to the accuracy of all of the information provided and that all representations I am making are complete and not misleading, to the best of my knowledge. I acknowledge and agree that by knowingly making false or misleading statements in my application and related materials, I may be subjecting myself to various penalties, including the return of the grant funds, civil action and criminal prosecution.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*[Remainder of page intentionally left blank. Additional pages follow.]*

## **Application Procedures**

Applicants must fill out all applicable fields in the online Application. Incomplete forms will not be considered and will be sent back to the applicant for completion.

Applications are considered on an “as needed” basis throughout the year. Applicants will typically be notified within two weeks after submitting the completed application and any applicable documentation to Hill RACA.

Hill RACA receives the completed application, verifies Applicant’s eligibility and status as a USAF Reserve member or immediate family member, and forwards the Application to the appropriate Hill RACA subcommittee for review and verification. Applicants whose forms require correction or additional information will be contacted.

All Applications will be processed and evaluated for grant selection.

If the Applicant is selected for a grant, an award notice and Funding Agreement will be provided to Applicant within two weeks.

Upon receipt of Applicant’s signed Funding Agreement, a grant award check or other form of payment will be sent to the Applicant, or to a creditor or other third party, in the event alternative arrangements are made by Applicant and agreed to by Hill RACA, within fourteen (14) business days after the date of the award notice. Grant funds may only be used for those purposes identified by Applicant in the Application.

For questions regarding the Grant Application process, call the Hill RACA office at 801-499-9414 or email: [hillraca@gmail.com](mailto:hillraca@gmail.com)

### **What is the Purpose of the Hill Reserve Alumni Charitable Association (Hill RACA)?**

The purpose of the Hill Reserve Alumni Charitable Association (Hill RACA) is to provide financial support to assist USAF families coping with short-term financial difficulties.

### **Is my donation tax-deductible?**

Yes. Hill RACA is a non-profit 501(c)(3) organization, which means all donations are tax-deductible, to the full extent allowable by law.

### **How can I help?**

No donation to Hill RACA is too small. For more information on making a donation by PayPal, mail or phone, see below.

Donate Online	Donate by Mail	Donate by telephone
Click here to donate via PayPal: <a href="https://www.paypal.me/HillRACA">paypal.me/HillRACA</a>	7338 Loncki Street P.O. Box 56108 Hill AFB UT 84056-5001 Attn: HRACA	801-499-9414

## **GRANTS**

Grants provided by Hill Reserve Alumni Charitable Association (RACA) are designed to help USAF Reserve members and their immediate families cope with short-term financial difficulties.

In order to apply for assistance, a written request must be submitted to the Hill RACA board of directors via the on-line Application form on the Hill RACA website. The board will then review the request and provide assistance based on need and available funds.

### **Hill RACA may provide grants to help cover the following:**

- Housing payments
- Medical and dental bills
- Food
- Emergency travel
- Other basic needs

### **Hill RACA will not provide:**

- Loans
- Cash
- Scholarships
- On-going reimbursements

If you have any questions about Hill RACA, please contact us at [www.hillraca.org](http://www.hillraca.org).